



CONSOLATO GENERALE D'ITALIA - SHANGHAI

**Checklist for Tourism Application  
For participating the admission exam to Italian Universities**

1. Schengen Visa Application Form duly and completely filled, in English, Italian (for Chinese nationals signature must be in characters, not pinyin);
2. One recent photo (not older than 6 months) ICAO Format (white background, 4x3,5cm) duly glued to the application;
3. Passport with validity of at least 3 months after expiration of the requested visa duly signed (validity at least until January 2019);
4. Flight ticket or booking (in English or Italian) with booking reference number;
5. Letter of admission to the Italian language test/exam of the Italian University or AFAM Institute, original or copy;
6. For University courses in Italian language, suitable certification that attests level and knowledge of Italian language;
7. Proof of economic means of support in the amount of about 5.889,00 Euro per year (in original+1 set of photocopies), with additional 5.889,00 Euro for the return to China, in the following forms:
  - Original bank statement of at least the last 12 months. Bank statement may refer to the parents and to the student. Applicant needs to submit notarized certificate of birth, duly translated and legalized by FAO;
  - Parents' working letter, duly signed and chopped, indicating monthly salary. In case of retirement, retirement certificate must be provided; social insurance payments provided by the employer at least for last 2 years;
  - Any other source of family income (i.e. commercial activities, apartments' renting) must be proved providing certificates as well as tax payment receipt.
8. Original declaration of the availability in Italy of appropriate lodging in either of the following forms:
  - Declaration of lodging from the University or Institution;
  - Declaration of hospitality for the period requested or lease contract duly registered at the "Agenzia delle Entrate" with attached copy of landlord's ID; if inviter is a non EU citizen, copy of valid residence permit needs to be attached (even in case the declaration has been issued by a real estate agency);
  - Original of the confirmation letter and full payment receipt of hotel accommodation for the requested period. Confirmation letter must be on letterhead with hotel's contacts, duly dated and signed with clear indication of the name and position of the person who has signed it, full name and date of birth of the student, check-in and check-out dates;
9. Insurance coverage for medical treatment and hospitalization for at least the period requested with minimum coverage of Euro 30.000,00 for urgent hospitalization and repatriation expenses, to be shown in original plus photocopy. Insurance must be valid in Schengen Countries.
10. If applicant is under 18, birth certificate (copy and original) translated in Italian and legalized by Foreign Affairs Office (FAO); permission to expatriate signed by both parents with the indication of the guardian's name in Italy translated in Italian and legalized by Foreign Affairs Office (FAO). Original Acceptance declaration from the guardian with his/her contact (address, telephone and mobile number) with attached a front/rear copy of valid ID card (included page with the signature) and indication of the residence. If the guardian is not EU citizen, copy of the valid passport and residence permit (which validity must be at least until the minor reaches 18 years old);
11. Copy of applicant's passport (page with the picture and page with the signature) and previous Schengen visas, if any.

**NOTE: false declarations, false documents, false lodging certificates will lead to visa denial.**

\*\*\*\*\*



## 意大利驻沪总领事馆

### 2018-2019年度学习签证材料要求（国际生）

1. 一份用英语或意大利语完整填写、由申请人本人签字（中国籍公民须汉字签名，不接受拼音签名）的签证申请表格；
2. 一张护照尺寸（4x3,5cm）、浅色背景的近期（6个月之内）证件照粘贴于表格上；
3. 签证到期后仍有不少于3个月有效期的护照(即护照有效期至少到2019年1月)；
4. 机票预订单或者机票（英文或者意大利文），须注明预订号；
5. 意大利大学语言课程或者入学考试确认函，可以接收复印件；
6. 意大利语授课的，还须提供相关意大利语水平证明；
7. 提供如下资金证明，金额不少于5889欧/年，并须额外提供不低于5889欧元用以支付回程费用（原件及一份复印件）：
  - 申请人名下或父母名下最近至少12个月的活期账户流水对账单。如提供父母名下的银行对账单，申请人还需要递交出生证公证书，翻译成意大利文并由外事办认证；
  - 父母双方在职证明原件（需要公司盖章、负责人签字、并注明月工资收入）退休人员需要提交退休证。近两年的社保缴费记录证明。
  - 其他家庭收入证明，请一并提供收入所得税税单（例如：商业活动、房租收入）
8. 意大利的住宿证明原件，可提供如下任意一项：
  - 由意大利大学或者机构提供的住宿证明；
  - 接待信原件或经过意大利税务部门登记的租房合同原件，邀请人或者房东身份证复印件（含签名页）；如果邀请人或者房东不是欧盟公民，则还需提供其有效的意大利居留复印件；如果选择中介租房，也需要提交住宿证明上签发人及房东身份证复印件（含签名页）；
  - 酒店确认单和已付费的发票原件（确认单应包含酒店抬头、联系方式、入住及离开日期、申请人的姓名和出生日期、签发确认单的人的职位、姓名、签名和签发时间）。
9. 包括治疗和住院费用的境外医疗保险（最低保额三万欧元），申根地区适用。
10. 未满 18 周岁的申请人，须提交经外事办认证、翻译成意大利文的出生公证和父母同意书公证，并注明在意大利的监护人姓名（原件及复印件）。意大利监护人声明原件，监护人身份证复印件（含签名页）；如果监护人不是欧盟公民，则还需提供其有效的意大利居留复印件（有效期至少到被监护人满 18 周岁）。
11. 申请人护照复印件（护照信息页和签名页）及已有的申根签证复印件。

注：提交虚假的证明材料会导致拒签

\*\*\*\*\*